

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Budget Workshop Meeting Minutes Taken Saturday, January 18, 2014
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 10:08 a.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra led the meeting in the Pledge of Allegiance.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; the Supervisor and all Trustees being present with the exception of Janice Anderson and Paul Santucci. Also present are Highway Commissioner Stan Wojtasiak, Assessor Warren Dixon III. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Kerry Malm, Rachel Ossyra, and Robert Wegner. Absent: Janice Anderson and Paul Santucci.

4.0 NEW BUSINESS: FY 2014/2015 BUDGET WORKSHOP: Ossyra indicated that the documents in front of the Board are draft documents, not having been sent out ahead of this Meeting as they become legal documents at that point. These are intended to be only working copies and no formal action will be taken today.

4.1 Township Town Fund/Supervisors Division and General Assistance Fund:

- Projecting only about \$10k more than last year for total Personnel line items, including salaries, wages, Social Security and IMRF costs. Personnel Services line item includes new health insurance with an assumed 25% increased cost commencing 1/1/15. Contractual Services line item contemplates alarm button replacements; and, three newsletters per year, with this expense to be divided evenly among the Road District, the Assessor's Office and the Supervisor's Department and increased Legal Services. Accounting expense will be modified to \$11,000.00, as the Road District will pay half the Auditor's fees.
- Commodities - No discussion
- Other Expenses line item includes capital improvements to the Building Office such as HVAC replacements, front door entry, telephone system and landscaping needs. Wojtasiak stated that these items must be tied to a specific time period if a Capital Accumulation Fund is established. Other items, such as window, painting, carpeting and other needs will be addressed in a future reserve study. Ossyra states that the

Township needs to accumulate funds to address these needs, as it is limited by levy reductions and no funds are otherwise available to do so. Computer service and software includes \$5,000.00 for equipment replacement estimated.

- Social Services line item includes Loan Closet additions. There will continue to be no charitable donations of any kind; all expenditures to Social Service providers will be made pursuant to a Service Provider Agreement that must be in place prior to any funding. DuPage County Township CERT expenditure will be modified to \$3,000.00, as this IGA with Milton Township will be shared equally by the Road District upon Board approval.
- Contingencies
- General Assistance Fund Expenditures includes statutorily mandated services and personnel.
- Home Relief-No discussion.
- Total expenditures about \$200,000.00 more than last year's budget mainly due to Capital Accumulation Fund.
- Town Fund Revenues reflect no abatement figure and are thus projected to increase about \$600,000.00.
- Town Fund Balances should ideally run about six month's reserve, per Ossyra. Advised not to carry 2 to 2.5 years accumulation to avoid tax objections. The Town Fund is now estimated to have about 55% carried in reserves for next year.

4.2 Assessor's Division:

- These expenditures are addressed by Warren Dixon III, who anticipates no overall budget change for the coming year, although certain line items may be slightly more or less than last year's.

4.3 Road District:

- These expenditures are addressed by Stan Wojtasiak. The Revenues includes line items that in some instances must be shared with other entities, such as the city of Naperville and DuPage County. Contingency value is rated at 5% by statute. Levy is about \$200,000.00 less than the budget, but the additional revenues bring the two very close.

Ossyra plans to present the Tentative Budget and Appropriation Ordinance to the Board at the February, 2014 Board Meeting for authorization for its statutorily required public display at least 30 days prior to the April 1, 2014 Board Meeting. At that Meeting, there will be a Public Hearing on the proposed Budget prior to Board vote.

5.0 ADJOURNMENT:

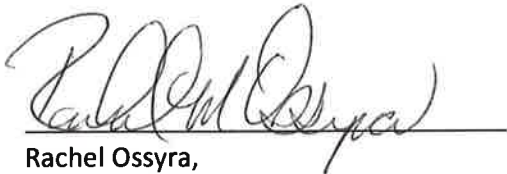
Motion to Adjourn by Malm and Seconded by Wegner, and there being no discussion: Greenberg called for a Voice Vote, and the Motion to Adjourn passed unanimously at 11:50 a.m.

Ayes: Malm, Ossyra, and Wegner; Nays: None. Absent: Anderson and Santucci.

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk



Rachel Ossyra,
Naperville Township Supervisor

