

NAPERVILLE TOWNSHIP BOARD OF TRUSTEES
Open Session Meeting Minutes Taken Tuesday, June 10, 2014
Naperville Township Office, 139 Water Street, Naperville, Illinois 60540

1.0 CALL TO ORDER:

Supervisor Rachel Ossyra called the meeting to order commencing at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE:

Supervisor Ossyra introduced the BSA Thunderbird District Troop 100 Color Guard to post the colors. The Pledge of Allegiance was led by Supervisor Ossyra.

3.0 ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Town Clerk Barry Greenberg called the Roll; Supervisor Ossyra indicated that Janice Anderson was absent due to an injury and all remaining Trustees were present. Greenberg announced that a quorum was present for the purpose of conducting the meeting. Present: Rachel Ossyra, Paul Santucci, Robert Wegner, and Kerry Malm. Also present are Highway Commissioner Stan Wojtasiak, Assessor Warren Dixon III, and Legal Counsel Steve Adams. Township residents in attendance this evening are listed on the attached Board of Trustees Regular Meeting Sign-In Sheet.

4.0 ADDENDA TO THE AGENDA:

None.

5.0 WELCOME TO THE PUBLIC AND PRESS:

Supervisor Ossyra invited community members to speak for up to 3 minutes. There were no comments.

6.0 AUDIT OF BILLS AND CLAIMS:

Completed.

7.0 CONSENT AGENDA:

7.1 Upon Motion to Approve the May 13, 2014 Regular Meeting Minutes by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

7.2 Upon Motion to Approve the May 14, 2014 Special Meeting Minutes by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

7.3 Upon Motion to Approve the Naperville Township June 2014 Identity Theft Prevention Quarterly Report by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

7.4 Upon Motion to Approve the Ordinance Adopting Township Risk Management Policy (T-14-0610-01) by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

7.5 Upon Motion to Approve the Ordinance Adopting Township Real Property Policy (T-14-0610-02) by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

7.6 Upon Motion to Approve the Resolution Adopting Township Board of Trustees Meeting Citizen Input and Information Dissemination Policy (T-14-0610-03) by Malm and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

8.0 APPROVAL OF BILLS AND CLAIMS:

8.1 Ossyra commented that an error had been discovered in the ^{April, 2014} Road District Bills and Claims because Township payroll had inadvertently been included. Upon Motion to Approve Amendment of Road Fund Bills and Claims in the amount of \$114,976.31 by Santucci, and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

8.2 Upon Motion to Approve payment of May 1, 2014 through May 31, 2014 Town Fund bills and claims in the amount of \$181,136.27 by Malm and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously,

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

8.3 Upon Motion to Approve payment of May 1, 2014 through May 31, 2014 Road Fund bills and claims in the amount of \$132,910.35 by Malm and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

9.0 PRESENTATIONS AND SPECIAL RECOGNITION:

9.1 Ron Hume, as Executive Director, and Angela Michalak as Township Youth Services Director, of 360 Youth Services, provided a PowerPoint presentation relating to several programs offered by the agency, including Snowball, Transitional Housing, Positive Parenting Seminars, Bullying Expert Workshops and Divorce Mediation, among others. She mentioned that more than half of the community served are residents of Naperville Township.

9.2 Kim White, as Executive Director of the Community Career Center ("CCC"), provided a PowerPoint presentation relating to the services provided by the CCC, including resume writing, interviewing skills, job search strategies and many others. She stated that the agency serves the underemployed as well as the underemployed and those seeking a career change.

9.3 Jason Schultz, as District Executive of BSA Three Fires Council, Thunderbird District Youth Services, and Steve Purduski on behalf of Friends of Scouting, presented "Teaching Boys How to Live Productive Lives", serving boys up to age 21; 70% from District 203 in Naperville (District 204 is in another BSA District). Purduski stated that it takes about \$250 per Scout to support the program as a whole, and they also have a Special Needs scouting program. Purduski mentioned that he is currently looking for contributions towards the Friends of Scouting annual fundraiser. Individual contributors are being approached as well as community and corporate entities. He is in the process of partnering with the Turning Pointe Autism Foundation to supplement its program. Purduski commented that while the Township has not yet supported the agency financially because it did not meet Township criteria, he asked that individuals consider doing so. Ossyra suggested that perhaps we could put a table together for future Mayor's Breakfasts as individual supporters.

10.0 OLD BUSINESS:

None.

11.0 NEW BUSINESS:

11.1 Motion to Approve Ordinance Adopting Prevailing Wage Rates for Naperville Township (T-14-0610-04) by Wegner, and Seconded by Malm. Ossyra stated that this was a necessary action to be taken every June. Adams added that it is a state law required of all units of government. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

11.2 Motion to Approve Ordinance Adopting Prevailing Wage Rates for the Naperville Township Road District (R-14-0610-01) by Santucci, and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

11.3 Motion to Approve Ordinance Approving Agreement for Provision of Services between Naperville Township and Loaves & Fishes Community Pantry (T-14-0610-05) by Wegner, and Seconded by Malm. Ossyra stated that the performance criteria are slightly different among these next three Ordinances. Santucci asked if this was budgeted, and Ossyra stated that it had been so budgeted. There being no further discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

Thereafter, Ossyra invited the Board to participate in next Friday's 'Day Without Hunger' event.

11.4 Motion to Approve Ordinance Approving Agreement for Provision of Services between Naperville Township and Senior Home Sharing (T-14-0610-06) by Santucci, and Seconded by Malm, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

11.5 Motion to Approve Ordinance Approving Agreement for Provision of Services between Naperville Township and Ecumenical Adult Care (T-14-0610-07) by Wegner, and Seconded by Santucci, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

11.6 Motion to Approve Ordinance Approving Agreement for Provision of Services between Naperville Township and the Community Career Center (T-14-0610-08) by Malm, and Seconded by Wegner, and there being no discussion: Greenberg called the Roll, and the Motion to Approve passed unanimously.

Ayes: Malm, Ossyra, Santucci, and Wegner. Nays: None. Absent: Anderson.

Thereafter, Adams commented that these Agreements result in an excellent way to leverage the Township's tax dollars (received).

11.7 Discussed Ordinance Adopting Township Concealed Carry Policy and the draft to be approved at the next Meeting. Adams added that there was an omission in the distributed packets relating to signage, but that will be corrected prior to the next Meeting. Wojtasiak asked that Township vehicles be included in the Ordinance to cover The Road District also. Ossyra added that a Risk Assessment will be conducted here by the Naperville Police Department.

11.8 Discussed Ordinance Adopting Township Records Generation, Organization and Control Policy and Records Retention and Disposal Policy, and the need for a policy like this to be on record, beyond compliance with (state) statutes.

12.0 REPORTS:

12.1 Township Assessor Warren Dixon III reported on mid-2014 assessments, and that his office is in transition of replacement computer system.

12.2 Highway Commissioner Stan Wojtasiak stated his report has already been submitted in the Agenda packet, but added that a meeting was held with the City of Aurora and DuPage County resulting from a request by Enbridge to close Liberty Street to repair an anomaly in pipelines. Liberty was closed, but reopened today at 3:00 p.m.

12.3 Town Clerk Greenberg reported that records are nearing readiness for an updated disposal approval from the Local Records Commission. He stated that there have been seven complaints of weed and grass growth since the May meeting, leading to inspection of all properties involved, demand letters mailed to tax bill owners of record, and elimination of the excess growth on each property.

12.4 Supervisor Ossyra commented on several areas included in her written Supervisor's report submitted in the Agenda packet, including, among other items, that the recent Triad event was a success; the new QuickBooks system is working well; Klein Hall will issue an audit report and will be present at the July Meeting; and, that there is not yet a response to the telephone system RFP. She briefly recapped the Township's dental coverage.

12.5 Trustees:

Anderson, absent.

Malm reported that she attended the Senior Picnic, a VFW fundraiser and will be attending the Loaves & Fishes fundraiser this coming Friday.

Santucci reported he will be attending the 'Day Without Hunger' fundraiser at Loaves & Fishes.

Wegner reported he also will also be attending the 'Day Without Hunger' fundraiser.

12.6 Legal Counsel: No report.

13.0 CLOSED SESSION

None.

14.0 RETURN TO OPEN SESSION:

14.1 Approval of Closed Session Minutes from May 13, 2014:

None.

14.2 Other Final Action, if any, on Subjects Discussed in Closed Session:

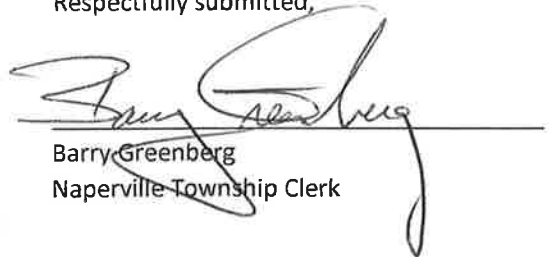
None.

15.0 ADJOURNMENT:


Upon Motion to Adjourn by Santucci and Seconded by Malm, and there being no discussion: Greenberg called for a Voice Vote, and the Motion to Adjourn passed unanimously at 8:30 p.m.

Ayes: Malm, Ossyra, Santucci and Wegner. Nays: None. Absent: Anderson.

Respectfully submitted,



Barry Greenberg
Naperville Township Clerk



Rachel Ossyra,
Naperville Township Supervisor

